



INDIAN SAILOR'S HOME SOCIETY

Thana Street, Masjid (E), Mumbai - 400 009.
Tel. Nos. : Hostel - 2373 7247, Home - 2348 0031
E-mail :ishs75@yahoo.co.in

Date: 01.07.2025

NOTICE INVITING TENDER

DISPOSAL OF SCRAP- ISHS MUMBAI

Indian Sailors' Home Society invites proposals from Certified / registered licensed Scrap dealers/processors/vendors/Contractors for **Regular Disposal of scrap for a period of Six Months** from "Indian Sailors' Home Society" at Thana Street ,Masjid Bundar (East) Mumbai-400009. Contractor should submit their application letter on their letter Head.

1	Tender Notice No. and Date	01-07-2025
	Tender Collection	During working days of 01.07.2025 to 07.07.2025 between 10.30 a.m. to 5 p.m.
2	Site Visit	08-07-2025 to 10-07-2025 During working hrs 10.30 am to 5 pm
3	Earnest Money Deposit (EMD)	Rs.3,00,000/-(Refundable at the end of completion of the Tender Period).This is only for successful Bidder
4	Last Date Of Submission Of Bid	15-07-2025 up to 5 p.m.
5	Date Of Opening Of Technical Bid / Financial Bid	16-07-2025 @ 3.00p.m.
6	Validity Of Bid	180 Days
7	Eligibility Criteria	Tenderers should be Certified Registered only.

Vendors / Contractors forward their quotation / proposals as per specifications mentioned in the Tender Document in A **SINGLE SEALED ENVELOPE** containing **TECHNICAL BID** (sealed envelope) & **FINANCIAL BID** (separate sealed envelope) both with name of Residential Manager "Indian Sailors' Home Society" at Thana Street ,Masjid Bundar (East) Mumbai-400009.

Blank tender documents (non- transferable) annexed herewith for above work can be downloaded from Society Website www.ishsmumbai.in; Notices page and Submit the same along with supporting documents on or before the due Date and time of submission.

Intending tenderers should have valid registration with appropriate authorities for statutory taxes as applicable.



INDIAN SAILOR'S HOME SOCIETY

Thana Street, Masjid (E), Mumbai - 400 009.
Tel. Nos. : Hostel - 2373 7247, Home - 2348 0031
E-mail : ishs75@yahoo.co.in

1. Contractor should collect their Tender copy in the office of Residential Manager "Indian Sailors' Home Society" at Thana Street ,Masjid Bundar (East) Mumbai-400009. In between 1.07.2025 to 07.07.2025 during 10.30 a.m. to 3.0 p.m.
2. Contractor should submit their Tender copy in the office of Residential Manager "Indian Sailors' Home Society" at Thana Street ,Masjid Bundar (East) Mumbai-400009. In between 07.07.2025 to 15.07.2025 during 10.30 a.m. to 3.0 p.m.
Contractor should submit their application letter on their letter Head .
3. Tenderers are requested to visit the site in between 08-07-2025 to 10-07-2025 in between the office hrs 10.30 a.m to 5 p.m.
4. The tender documents duly completed along with earnest money deposit in form of Demand Draft/Pay Order in favors of Indian Sailors' Home Society maybe submitted along with Tender Part-I (Technical Bid) and Part-II (Price Bid) upto 3.0 p.m. on 15.07.2025. The tender submitted without earnest money deposit may be summarily rejected.
Technical bid of the parties shall be opened on 16.07.2025 at 3.0 PM Hrs
Canvassing, whether directly or indirectly in connection with tender is strictly prohibited and the tender submitted by the contractors who resort canvassing will be liable to be summarily rejected.
5. The Technical Bid submitted by the parties shall be opened in the presence of ISHS Committee formed for this purpose.
6. ISHS reserves the right to reject any or all the tenders without assigning any reason thereof and also not bound to accept lowest tender. Tenders in whom any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.

7.

(BINOY NAKULAN V)
Resident Manager



“ TECHNICAL BID “ TENDER DOCUMENT for

DISPOSAL SCRAP IN

ISHS PREMISES

AT

THANE STREET,

MASJID BUNDER, MUMBAI – 400009

PART – I

TECHNICAL BID

JULY 2025



Indian Sailor's Homes Society
Thana Street,
Masjid – (East).
Mumbai -400009

PS Consultant

A-103, Balaji Royale, Shivner ,
40 no.bldg. Azad Nagar-2,
Veera Desai Road,
Andheri (West), Mumbai -400053
Email – poonam@psconsultant.co.in:
Contact Persons: Poonam Karkhanis.
Mob No.9820428422

Doc No. P650525-TND-SCRP-001

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SECTION - "A" :
INFORMATION AND INSTRUCTIONS
TO TENDERERS

NOTICE INVITING TENDER (NIT)

Firms who fulfil the following Criteria shall be considered for Pre-qualification

Name of The Work	Regular Disposal of scrap at Home & hostel buildings in ISHS Premises at Thane Street, Masjid Bunder, Mumbai - 400009
Tender Reference Number.	ISHS/Mumbai/Scrap/Part I/Tender Dated 01.07.2025
Earnest Money	Rs.3,00,000/- (Refundable at the end of completion of the Tender Period). This is only for successful Bidder
Estimated Cost	@ Rate as per Kg
Tender Collection	During working days of 01.07.2025 to 07.07.2025 between 10.30 a.m. to 5 p.m.
Site Visit	08-07-2025 to 10-07-2025 During working hrs 10.30 am to 5 pm
Tender Submission	During working days of 02.07.2025 to 15.07.2025 between 10.30 a.m. to 5 p.m. Contractor should submit their application letter on their letter Head .
Last Date Of Submission Of Bid	15-07-2025. The tender documents duly completed along with earnest money deposit (Rs. 3,00,000/-) in form of Demand Draft/Pay Order in favour of Indian Sailors' Home Society maybe submitted Up to 5.00 p.m. on 15-07-2025 (Both Technical Part I & Price Bid Part II in two separate Envelopes and both the Envelopes enclosed & sealed in a single Envelope.)
Date Of Opening Of Technical Bid / Financial Bid	16-07-2025
Time Period	6 (Six) Months from the date of SIGNING the CONTRACT including monsoon.
Validity Of Bid	180 Days
Eligibility Criteria	Tenderers should be Certified Registered only
To Be Submitted At	Indian Sailor's Home/Hostel Society Thana Street, Masjid – (East). Mumbai -400009
Date & Time of Opening	At 3.00 p.m. on 16-07-2025. (The tender submitted without earnest money deposit may be summarily rejected.)
Tender Inviting Authority	PS Consultant on Behalf of ISHS
Execution Authority	PS Consultant (Mumbai) / ISHS
Validity Period	180 days from the date of opening of technical bid

Vendors / Contractors forward their quotation / proposals as per specifications mentioned in the Tender Document in A SINGLE SEALED ENVELOPE containing TECHNICAL BID (sealed envelope) & FINANCIAL BID (separate sealed envelope) both with name of **Residential Manager "Indian Sailors' Home Society"** at Thana Street ,Masjid Bundar (East) Mumbai-400009.

Blank tender documents (**non-transferable**) annexed herewith for above work can be downloaded from Society Website www.ishsmumbai.in; Notices page and Submit the same along with supporting documents on or before the due Date and time of submission.

Intending tenderers should have valid registration with appropriate authorities for statutory taxes as applicable.

- 1) Contractor should **collect their Tender copy** in the office of **Residential Manager “Indian Sailors’ Home Society”** at **Thana Street ,Masjid Bundar (East) Mumbai-400009. In between 01.07.2025 to 07.07.2025 during 10.30 a.m. to 5 p.m.**
- 2) Contractor should **submit their Tender copy** in the office of **Residential Manager “Indian Sailors’ Home Society”** at **Thana Street ,Masjid Bundar (East) Mumbai-400009. In between 02.07.2025 to 15.07.2025 during 10.30 a.m. to 5 p.m.** Contractor should submit their application letter on their letter Head .
- 3) Tenderers are requested to **visit the site in between 08-07-2025 to 10-07-2025 in between the office hrs 10.30 a.m to 5 p.m.**
- 4) **The tender documents duly completed along with earnest money deposit** in form of Demand Draft/Pay Order in favours of Indian Sailors’ Home Society maybe submitted along with Tender Part –I (Technical Bid) and Part-II (Price Bid) **upto 5.00 p.m.on 15.07.2025. . The tender submitted without earnest money deposit may be summarily rejected.**

Technical bid of the parties shall be opened on 16.07.2025 at 3.00 PM Hrs Canvassing, whether directly or indirectly in connection with tender is strictly prohibited and the tender submitted by the contractors who resort canvassing will be liable to be summarily rejected.

- 5) The Technical Bid submitted by the parties shall be opened in the presence of ISHS Committee formed for this purpose.
- 6) ISHS reserves the right to reject any or all the tenders without assigning any reason thereof and also not bound to accept lowest tender. Tenders in whom any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected

Resident Manager

(BINOY NAKULAN V)

SECTION “B” - TECHNICAL SPECIFICATION

SCOPE OF WORK ;

Disposal Of Scrap & Obsolete Item

Indian Sailors’ Home Society invites sealed quotations from registered licensed scrap Dealers / Processors / Vendors preferably from Mumbai for purchase of scrap, obsolete, Out dated, Unserviceable /non repairable items / equipment from the ISHS. The scrap mainly Consists of Various laboratory tested samples / items.

The perspective Bidder should be in a position to undertake the job as per the given Specifications and complete the work within the prescribed time schedule.

EMD amount submitted by return only after completion of Tender Period. (**Amount to be Refundable at the end of completion of the Tender Period**)

Instruction to Bidder and General Terms & Conditions:

1. Interested Bidder can download the Tender Documents from Tender section of ISHS website www.ishsmumbai.in; to submit Tender Bids as Specification / Requirement mentioned in the Tender Document.
2. Copy of Audited Balance sheet for the last three years ending 31.03.2025 along with Audit Reports.
3. Copy of Income Tax Return (ITR) for last 3 (three) years ending 31.03.2025.
4. Copy of PAN, GST Registration Certificate, Service Tax Registration Certificate.
5. As a proof of experience ,Bidder should submit copies of contracts / orders along with the Execution Certificate from Government Organisation /PSUs /Reputed Private Industrial Establishments for the last 3(three) years ending 31.03.2025.
6. Copy of any Valid Current License / Certificate for Engagement in the same Business issued by any other Appropriate Authority.
7. Offer submitted by Fax / email will not be considered. No correspondence will entertained in this matter.
8. Price Bid should include inclusive of all like quantities of item, unit rates, total cost with all applicable taxes, duties, fees, levies, freight, transportation cost and any other charges except GST. GST component if applicable to be shown separately, if applicable. All applicable taxes, duties, fees levies, freight, transportation cost payable by contractor under the contract or any other cause shall be included in the quoted prices.(All rates to be given in INR).

9. The quoted rates shall remain firm through the contract period of the contract and no revision is permissible for any reason.
10. Validity of Tender is 30 (Thirty) days the bid shall remain valid for a period of one month from the date of opening of tender or for a further period if mutually accepted.
11. ISHS reserves the right to accept or reject any or all Tenders / bids received by it either in part or full relating to the work under this Tender Document without assigning any reason whatsoever.
12. ISHS has the right to split the scope of work to more than one agency /agencies without assigning any reason whatsoever. No claim will be entertained on account of this.
13. ISHS may also withdraw or cancel the tender either in part or in full to its sole discretion. ISHS also not bind itself to accept the lowest bid.
14. Contract period will be six months. In case of services not found to be satisfactory, the contract will be terminated with 15 day notice in writing. The contract may also be Terminated, extended or curtailed subject to requirements and non-satisfactory services.
15. ISHS reserves the right to negotiate the quoted price with the successful bidder.
16. ISHS won't allow to proceed further scrap dealing unless & until Contractor to be submitted the 1st lot SCRAP cost to ISHS.
17. Contractor should submit the SCRAP cost within 48 hours to settled otherwise same will be adjusted from the EMD & Tender will be fore fitted.
18. SCRAP will be removed only in Office Work Time i.e. 10.30 am to 5 pm. from the ISHS Premises.
19. Scrap Contractor has to be submitted Weight copy along with the payment which is mandatory.
20. No additional any extra charges considered in any loading Unloading process.

LIGIBILITY CRITERIA :

- i. The Bidder should have considerable experience of having successfully executed similar works for State /Central Govt / Autonomous Bodies / Reputed Corporate Organisations etc. for which documentary evidences are to be submitted.
- ii. The bidder should be legal and duly registered / incorporated business entity which includes Individuals / sole Proprietorship firm / registered partnership firm / a company registered in India and having sufficient resources.
- iii. The bidder should not been blacklisted. Bidder shall submit a declaration stating that they were / are not blacklisted by any Ministry or Department of Government of India / State Government, State / Central PSUs / Central Autonomous bodies. In addition, there should not be any pending litigation against the bidder.

- iv. The agency / Contractor may visit the ISHS site to ascertain the job requirements.
- v. The agency / contractor should have past experience undertaken such work with minimum value of Rs. 50,000 /- in a month and above.
- vi. The agency should have minimum 3 years of experience and existence.
- vii. The Agency should submit details of similar work undertaken in past.
- viii. The agency should have minimum annual turnover of Rs.5 Lakhs or above.
- ix. The agency should submit last 2 years balance sheet / annual report along with company credential and client list.

EARNEST MONEY DEPOSIT (EMD) :

The successful /approved scrap contractor shall deposit **Rs. 3,00,000/- (Three Lakhs only)** as security Deposit payable through DD /Pay Order in favour of **Residential Manager “Indian Sailors’ Home Society”** payable at **Thana Street ,Masjid Bundar (East) Mumbai-400009.**

All applicable bank charges shall be borne by the applicant.

TERMS OF PAYMENT :

- 1. An advance payment of proposed /valued scrap will be deposited in the form of CASH / Bank Draft only before lifting any item from ISHS Premises.
- 2. In case of any discrepancy or loss arise: appropriate penalty shall be imposed, after assessing the extent of loss suffered by the ISHS.

TERMS AND CONDITIONS FOR TECHNICAL BID AND FINANCIAL BID :

- 1. The Tender has to be submitted on or before the due date. The offers received after the due date and time will not be considered. Incomplete bids will not be considered in any manner.
- 2. **Preparation of Bids:** The offer / Bid should be submitted in two bid system (i.e. Technical Bid and Financial Bid)
- 3. **The Technical Bid (Annexure I)** should consist of all technical details and supporting documents.
- 4. **The Financial Bid (Annexure II)** shall be filled up in a given base rate documents only.
- 5. The period of contract shall be for six months or specified in the work order.
- 6. The Bid will opened by a committee duly constituted for this purpose. The Technical Bid will be opened first and will be evaluated by the committee. The financial Bid will be opened only for the technically qualified bidders.

7. Conditional or incomplete tenders / bid will not be accepted. Canvassing of any kind, direct or indirect, shall lead to disqualification of the bidder.
8. Responsibilities of the vendor for executing the contract. The vendor shall meet all the requirements of set up arrangements in good and workman– like manner, and by the process specified. If execution of the job is not in accordance with specifications and /

or terms and conditions, the services are liable to be rejected without any compensation and /or any penalty including forfeiting the security deposit and / or black listing of the vendor and / or any other penalty as deemed fit by the ISHS. In this regard the decision of ISHS shall be final and binding on the bidder.
9. The vendor shall comply with the instructions issued from the ISHS time to time.
10. Payment to be done in presence of ISHS Representative Slip to be submitted in the ISHS office.
11. Payment to be made within 48 hrs of picking up the earlier lot of Scrap from the site..
12. Issuing of the work order for next lots of scrap must be issued only after the earlier scrap lot settlement.
13. If the failure of settlement contract will be forfeited then EMD will be terminate forever.

Rejection Of Tender (s) :

ISHS reserves the rights to reject any or all the Bids either in part or full relating to the work under this Tender Document without any reason what-so-ever. ISHS reserves the right to accept or reject any or all tenders received by it without assigning any reason what-so-over. ISHS may also withdraw or cancel the tender either in part or in full to its sole discretion. ISHS also does not bind itself to accept the lowest /any bid.

Error in Tender Submission:

ISHS does not take any responsibility for the Tender being wrongly submitted by the bidder within the stipulated date and time.

Conditional Bids :

Conditional tenders / bids based on the process / basic schemes other than mentioned and / or not conforming to the technical specifications / requirements of the Bidding documents will not be considered. Conditional tenders shall be straightway rejected and no additional clause will be entertained.

Compliance of statutory obligations:

The bidder will be required to comply with all statutory obligations from time to time applicable to this contract. In the event of violation of any contractual or statutory obligations by the bidder, the bidder shall be fully and solely responsible for the same.

Further, in the event of any action, claim, damages, suit initiated against ISHS by any individual, agency or government authority due to acts of the bidder, the bidder shall be liable to make good / compensate such claims or damages to the ISHS.

As a result of the acts of the bidder, if ISHS is required to pay any damages to any individual, agency or government authority, the bidder would be required to reimburse to ISHS such amount along with other expenses incurred by ISHS or ISHS reserves the right to recover such amount from the payment(s) due to the bidder while settling its bills.

Assignment and sub-contracting: The successful bidder shall not assign, sub- contract or sub-let the whole or any part of the contract in any manner.

Exit Clause: The rate contract can be terminated by ISHS after giving one month Notice.

Award/Assignment of work: Highest Bid (HI) qualifying technically and financially.
The decision of the competent authority will be final and binding to all for interpretation of any ambiguity.

SECTION “ C” TENDERAR DETAILS

SR NO.	PARTICULARS	DETAILS
1	Name and address of the applicant	
2	Mobile No. / Telephone No. / E-mail id	
3	Legal Status of the applicant (Whether Individual, Proprietary firm, A firm in partnership, A limited company or corporation)	
4	Names of person concerned with this work along with address, mobile / telephone no. etc.	
5	Has the applicant or any constituent partner ever been debarred from taking up work in Government Department?	
6	MSME / NSIC / Exemption Certificate	
7	DD for EMD (Earnest Money Deposit) details	
8	Copy of PAN Card	
9		

CONTRACTOR

CONSULTANT

CLIENT

	Copy of GSTIN (GST Registration) Certificate	
10	Chartered Accountant's Certificate for turnover of period mentioned. The average annual turnover of the firm in last three consecutive financial years as on 31.03.2024 (For Assessment Year 2021-22, 2022-23 and 2023-24)	<div>Year</div> <div>Rs. In Lakhs</div> <div>2021-2022</div> <div>2022-2023</div> <div>2023-2024</div>
11	Chartered Accountant's Certificate for Net Profit (Profit Before Tax) as per the period mentioned below: The bidder must be a profit making organization in last three consecutive financial years as on 31-03-2024(For Assessment Year 2021-2022,2022-2023 and 2023-2024	<div>Year</div> <div>Rs. In Lakhs</div> <div>2021-2022</div> <div>2022-2023</div> <div>2023-2024</div>

Seal of the firm

(Signature Of The Bidder)

Date:

Place

**Tender Acceptance Letter & Price Bid Undertaking
(To Be Given On Company Letter Head)**

Date :

To,

Residential Manager,
Indian Sailors' Home Society,
Thana Street , Masjid Bundar (East)
Mumbai-400009.

Sub: Acceptance of Terms and Conditions of Tender & Price bid under taking.

Tender Reference No :

date 01-07-2025

Tender Subject : DISPOSAL OF SCRAP at ISHS, Masjid Bunder, (East). Mumbai-400009.

Dear Sir,

We have obtained the tender document(s) for the above mentioned 'Tender/Work'.

We hereby certify that:

1. We have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
2. The corrigendum(s) issued from time to time by ISHS too have also been taken into consideration in its totality / entirety, while submitting this acceptance letter.
3. We have not tampered/modified the tender document in any manner.
4. We do hereby declare that our Firm has not been blacklisted/debarred by any Govt. Department/Public sector undertaking and there has been no litigation with any Government department on account of these services.

We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then ISHS shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

CHECK LIST

Checklist of hardcopies of documents for clearing Pre-Qualification Criteria

SR NO.	Particulars	Proof attached (Yes /No)
1	Name and address of the applicant	
2	Legal Status of the applicant (Whether Individual, Proprietary firm, firm in partnership, Limited company or Corporation)	
3	Has the applicant or any constituent partner ever been debarred from taking up work in Government Department?	
4	MSME / NSIC / Exemption Certificate if any.	
5	Copy of PAN Card	
6	Copy of GSTIN (GST Registration) Certificate	
7	Chartered Accountant's Certificate for turnover of period mentioned. The average annual turnover of the firm in last three consecutive financial years.	Year 2021-2022 2022-2023 2023-2024
8	Chartered Accountant's Certificate for Net Profit (Profit Before Tax)	Year 2021-2022 2022-2023 2023-2024
9	Tender acceptance letter & Price bid Undertaking	

(Signature of the Bidder, with Official Seal)

TENDER DOCUMENT *for*
DISPOSAL OF SCRAP (MISCELLANEOUS MS ITEM)
IN
ISHS HOME / HOSTEL PREMISES
AT
THANE STREET,
MASJID BUNDER, MUMBAI – 400009
PART – II
FINANCIAL BID
JULY 2025



Indian Sailor's Home/Hostel Society
Thana Street,
Masjid – (East).
Mumbai -400009

PS Consultant
A-103, Balaji Royale, Shivner ,
40 no.bldg. Azad Nagar-2,
Veera Desai Road,
Andheri (West), Mumbai -400053
Email –
poonam@psconsultant.co.in:
Contact Persons: Poonam Karkhanis.
Mob No.9820428422

Doc No. P650525-TND-SCRP-002

Tender Notice No :

Date: 01-07-2025

Annexure -II

FINANCIAL BID

(The period of contract shall be for Six Months)

SR NO	Name Of Disposal	Capacity / Unit	Base Price (Price in Rs.)	Rate to be Quoted By Bidder
1	Miscellaneous MS item as an weir condition.	Per Kg		

NOTE :

- 1) Payment to be done in presence of ISHS Representative sleep to be submitted to the society.
- 2) Payment to be made within 48 hrs of taking the 1st lot of Scrap.
- 3) Issuing of the work order for next lots of scrap must be issued only after the 1st scrap lot settlement.
- 4) If the failure of settlement contract will be forfeited EMD will be terminated.

Date :

Seal & Signature of Bidder

Place :

CONTRACTOR

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